

**MINUTES OF THE BOARD OF TRUSTEES OF  
STATE INSTITUTIONS OF HIGHER LEARNING**

**June 18, 1992**

**BE IT REMEMBERED**, That the Board of Trustees of the State of Mississippi met in regular session in Jackson, Mississippi, on June 18, 1992, at 8:30 a.m., and pursuant to notice in writing mailed by certified letter with return receipt requested on June 5, 1992, to each and every member of said Board, said date being at least five days prior to this June 18, 1992 meeting. At the above named place there were present the following members to wit: Mr. Frank Crosthwait, Ms. Ricki R. Garrett, Mr. Will A. Hickman, Mr. J. Marlin Ivey, Mr. James W. Luvene, Ms. Diane Martin Miller, Dr. Cass Pennington, Mr. Sidney L. Rushing, Ms. Nan McGahey Baker, Mr. J. P. "Jake" Mills, and Mr. Carl Nicholson, Jr. On Monday, June 1, 1992, Governor Kirk Fordice announced the appointment of Mr. William S. Crawford to a 12-year term on the Board of Trustees ending May 7, 2004. The meeting was called to order by Mr. Crosthwait and opened with prayer by Mr. Rushing.

**Appointment of Board Member**

Mr. William S. "Bill" Crawford, appointed to the Board of Trustees by Governor Kirk Fordice to represent the Fifth Congressional District, was welcomed and introduced by President Frank Crosthwait. The appointment is for a 12-year term ending May 7, 2004.

**Unanimous Consent**

On motion by Ms. Baker, seconded by Mr. Nicholson, and unanimously passed, it was

**RESOLVED**, That consent to be considered is granted to all items not previously placed on the agenda and hereinafter reported.

**Approval of the Minutes**

On motion by Mr. Ivey, seconded by Ms. Baker, and unanimously passed, it was

**RESOLVED**, That the Minutes of the Regular and Executive Sessions held on May 21, 1992, were approved.

**Administration and Policy**

Presented by Dr. W. Ray Cleere, Commissioner

On motion by Mr. Hickman, seconded by Mr. Luvene, and unanimously passed, it was

**RESOLVED**, That the Board hereby approves the following report on Administration and Policy.

1. Mississippi State University

Approved changes in traffic rules and regulations as follows:

- 1.Changes in appeals procedures and process for Student Traffic Appeals Courts, effective August 1, 1992.

**PROPOSED APPEALS PROCEDURES AND PROCESS**

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## **FOR TRAFFIC APPEALS COURTS**

### **1. Membership Guidelines for student traffic committee appeals boards.**

- a. Number of boards: There will be five to eight (5 to 8) student appeals boards assigned permanently for each semester. These boards will meet each week as demand necessitates. However, the goal should be to hear all pending appeals within one week of submission.
- b. Each student appeals board should have at least one graduate student, one minority student, two residence hall students, and two day students represented. One member from this group of six students will be appointed committee chair and vote only in the case of a tie. Each individual student appeals board chair will be appointed by the overall chairman of student appeals committees.
- c. Student representation on each of the individual appeals boards should reflect the diversity of the campus to include race, gender, and classification.
  - 1. Graduate students should be appointed by the Graduate Student Association.
  - 2. Minority students should be appointed by the Black Student Council.
  - 3. Residence Hall students should be appointed by the Inter-Residence Hall Council.
  - 4. Day students should be appointed by the Student Association.
- d. The general chairman of the student appeals committees oversees all of the individual (5 to 8) appeals boards. The general chair of the student appeals committees will be a member of the University Traffic Committee.
- e. Eligibility: To be eligible for appointment to a student appeals board, the student must have no unpaid traffic tickets.
- f. Removal of committee member: A student should be removed from the appeals board if the student acquires three or more unexcused absences from official appeals board meetings.

### **2. Appeals Procedure:**

- a. A case number will be assigned to each appeals form when received by the office administering appeals. The appeals board will review all appeals without knowledge of the individual student's name requesting an appeal.
- b. Appeals will be ready by the assigned committee and responded to in writing.
- c. Personal appearance before an appeals board will be granted only at the invitation of the subcommittee.
- d. An administrative charge of \$5.00 will be added to each appeal that is denied by the appeals committee. This \$5.00 administrative charge will be added in addition to the fine of the ticket.
- e. If an appeal is denied, the student may request to appear before a special empaneled appeals committee composed of the subcommittee chairs.

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This special appeals board will permit a personal appearance and act as a final appeal for the student. An additional administrative charge of \$10.00 would be added for this second appeal if appeal is denied for a second time.

f. Each student requesting an appeals form will be given criteria outlining the reasons a ticket may not be appealed.

g. Students should be encouraged to provide a diagram showing street names and building names showing the north orientation when such diagram provides pertinent information concerning the appeal.

3. The following reasons are not acceptable grounds for appealing a traffic ticket.

a. Ignorance of regulations.

b. Unable to find a legal space.

c. No space available.

d. I just parked there for a short time.

e. Inclement weather.

f. Late for class.

g. An improperly displayed decal.

h. Failure to purchase a decal.

2. Changes in appeals procedures and process for Faculty Traffic Appeals Board, effective August 1, 1992.

## **PROPOSED APPEALS PROCEDURES AND PROCESS FOR FACULTY TRAFFIC APPEALS BOARD**

1. Membership Guidelines for the Faculty Traffic Appeals board will remain as is.

2. Appeals Procedure:

a. A case number will be assigned to each appeals form when received by the office administering appeals. The appeals board will review all appeals without knowledge of the individual faculty/staff member's name requesting an appeal.

b. Appeals will be read by the assigned committee and responded to in writing.

c. Personal appearance before the appeals board will be granted on at the invitation of subcommittee.

d. An administrative charge of \$5.00 will be added to each appeal that is denied by the appeals committee. This \$5.00 administrative charge will be added in addition to the fine of the ticket. There will be no administrative charge for an appeal that is approved by the committee.

e. Each faculty/staff member requesting an appeals form will be given criteria outlining the reasons why a ticket may not be appealed.

f. Faculty/staff should be encouraged to provide a diagram showing street names and building names showing the north orientation when such

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diagram provides pertinent information concerning the appeal.

3.The following reasons are not acceptable grounds for appealing a traffic ticket.

- a.Ignorance of regulations.
- b.Unable to find a legal space.
- c.No space available.
- d.I just parked there for a short time.
- e.Inclement weather.
- f.Late for class.
- g.An improperly displayed decal.
- h.Failure to purchase a decal.

3.Fines for on-campus moving violations will be written by the University Police Department, collected and retained by the University, and the charge for moving traffic violations is set at \$30.00, effective immediately.

4.Effective with the fall semester 1992, hanging decals for faculty/staff will be purchased to replace the current bumper decal on a one-per-person basis rather than one-per-vehicle as is the present policy.

5.All service vehicles will receive parking tickets for illegal parking on campus, including but not limited to illegal parking on sidewalks, grass areas, or in any space other than those properly designated as parking spaces.

6.All Zone 5 decals will be eliminated effective August 1, 1992. Retired staff verified through the Department of Human Resources Management will be allowed to purchase at the regular rate one faculty/staff decal. Residence Hall directors will be eligible to purchase an all-residence hall zone parking decal.

## System Administration

2.Approved revised dates and locations of the 1992-93 Board meetings with change in October and November (with October being at Stoneville as opposed to November) as shown below:

May 21, 1992	Board Office
June 18, 1992	Board Office
July 16, 1992	Board Office
August 20, 1992	Board Office
September 17, 1992	Board Office
October 15, 1992	Stoneville, MS
November 19, 1992	Board Office
December 17, 1992	Board Office
January 21, 1993	Board Office
February 18, 1993	Board Office
March 18, 1993	Board Office
April 15, 1993	Board Office

3.Approved resolution commending the life of former Board member Dr. Robert W. Harrison, Jr.

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shown as **EXHIBIT 1**.

4. Adopted revised "Accreditation Standards and Rules and Regulations for Mississippi Programs of Nursing," shown as **EXHIBIT 2**. The document has been reviewed by the office of the Attorney General and found in compliance with the Mississippi statutes. The effective date is July 1, 1992.
  5. Accepted notification of resignation of Mr. Thomas H. Campbell, III, Assistant Commissioner, Administration, who intends to retire from state employment effective June 30, 1992, and approved resolution, shown as **EXHIBIT 3**, commending Mr. Campbell's contributions to the Institutions of Higher Learning and government. Mr. Campbell will remain available to the Board office on a contract basis to assist in the transition and reorganization of the Board office, and the continuance of certain projects recently authorized by the Legislature.
  6. Approved recommendation of policy pertaining to Senate Bill 2330 of the 1992 Mississippi Legislature, shown as **EXHIBIT 4**; and under the policy, approves the following appointments to the Mississippi University Research Authority. The policy is adopted for the immediate implementation under the emergency provision of Board policy.
- UNANIMOUS CONSENT**

Appointments to Mississippi University Research Authority

Dr. Betty Fletcher  
Chief Research Officer  
Jackson State University  
Post Office Box 17095  
Jackson, MS 39217

Dr. Ralph Powe  
Vice President for Research  
Mississippi State University  
Post Office Drawer 6343  
Mississippi State, MS 39762

Dr. Karen Yarbrough  
Vice-President - Research and Planning  
University of Southern Mississippi  
Southern Station, Box 5116  
Hattiesburg, MS 39406

Dr. Michael Dingerson  
Chief Research Officer  
University of Mississippi  
126 Shoemaker Hall  
University, MS 38677

Dr. Franklin Jackson  
Chief Research Officer  
Alcorn State University  
Box 210  
Lorman, MS 39096

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**Ms. Garrett moved that the minutes reflect the intent of the Board that at least one of the five Board's appointees to the Mississippi University Research Authority be a representative of a regional university. After discussion by the Board and upon unanimous consent, it was ordered that the inclusion of such intent be placed in the minutes.**

**Information:-**Mr. Tommy Campbell briefed the Board on projects affecting the Institutions of Higher Learning that were passed during the 1992 Regular Session of the Mississippi Legislature, including Senate Bill 2330.

-Dr. Cleere commended Mr. Campbell for drafting Senate Bill 2330, which has been described as model legislation, and his subsequent achievement in seeking its passage in the Legislature.

-Mr. Crawford requested that the Commissioner give a report periodically on the activities of the Mississippi University Research Authority.

7.Approved the appointment of Mr. Steve Kirchmayr as Special Assistant to the Commissioner, effective July 1, 1992, with an annual salary of \$64,000, and authorized the Commissioner to request the Attorney General to designate Mr. Kirchmayr as Special Assistant Attorney General.

Mr. Kirchmayr is currently a Deputy Attorney General and has been with the Attorney General's Office since 1977.

**Information:**The Board requested a copy of the law with regard to the Attorney General's representation of state agencies.

**Personnel**

Presented by Ms. Ann Homer Cook, Associate Commissioner/Executive Secretary

On motion by Mr. Hickman, seconded by Mr. Ivey, and unanimously passed, it was

**RESOLVED**, That the Board hereby approves the following report on Personnel for June, 1992, which is composed of 130 regular personnel actions in the categories of: Employment - 15; Change of Status - 12; Termination - 88; Emeritus/Emerita - 4; Additional Compensation - 5; Faculty Tenure - 2; and Faculty Promotions - 4.

Employment

**(Delta State University)**

Benton, Homer  
Peeler, Elizabeth Nelson  
Raines, Marion H.

**(Jackson State University)**

Saunders, Doris  
Campbell, Ruth

**(Mississippi State University)**

Martin, James H.

**(University of Mississippi)**

Hu, Kuo-Kuang  
Lee, Peng  
Rankin, Thomas S.

**(University of Southern Mississippi)**

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Brock, Anna M.  
Holaday, Margot  
Miller, April D.  
Shoemake, Barbara R.  
Washington, Earlie M.  
Wooten, John A.

Change of Status

**(Delta State University)**

Bobo, Nancy C.

**(Jackson State University)**

Harris, Joyce B.  
Higgins, Carolyn  
Davis, Howard

**(Mississippi State University)**

Mitchell, Kenneth D.  
Walls, Stephen Blaine  
Wang, Lichang

**(University of Southern  
Mississippi)**

Hollandsworth, James G.  
Hughes, William E.  
Mace, James A.  
Mattson, Gerald A.  
Smith, James Donald

Termination of Personnel

**(Delta State University)**

Benton, Homer B.  
Bond, Martin L.  
Costello, Janice  
Mitchell, Christine  
Nelson, Elbert B.  
Rankin, Thomas S.  
Williams, Daniel Goodwin

**(Jackson State University)**

Allen, Edna  
Brown, Charles  
Campbell, Ruth  
Davis, Bruce  
Dease, Barbara  
Gaulden, Betty  
Harvey, James  
Jones, Jonell  
Lindsey, Darlene  
Moncure, Wanda  
McDaniel, Barbara  
Myles, Mary  
Nimox, Sandra  
Opara-Nadi, Gregory  
Petrovich, James  
Rollins, Bernice  
Roos, Marie  
Trottman, Evelyn  
Uzodinma, John  
Vickers, Laura  
Webster, Charles  
Wilson, Valvia

**(Mississippi State University)**

Ball, Billie J.  
Combs, Robert L. Jr.  
Crowder, Laurin P.  
Denson, Keith H.  
Eads, William E.  
Gassaway, James D.  
Hamill, James G.  
Herring, John W.  
James, Jann  
Martin, Edward C. Jr.  
McDonald, Robert  
Null, Ralph  
Oliva, Giacomo M.  
Powe, Charles E.

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Schweikhardt, David B.  
Seyfrit, Carole L.  
Stennis, Earl A.  
Stewart, Jane  
Tramel, Sammy J.  
Tyner, C. Lee

**(Mississippi University for Women)**

Lacey, Joan Jordan  
Aday, Ann

**(University of Mississippi)**

Case, Charles M.  
Emch-Deriaz, Antoinette  
Holmes, Paula J.  
Leavenworth, Natalie  
Liu, Li  
Lopez, Guillermo  
Silcox, Tinsley  
Turner, S. D.

**(University of Southern Mississippi)**

Bailey, Anne H.  
Blackwell, Ann P.  
Bowers, John S.  
Brown, Thomas W.  
Busbin, James W.  
Daniel, LaNelle  
Dawson, Brenda L.  
Edwards, Sylvia  
Frasier, Jacque A.  
Garvin, Joseph E.  
Hanratty, Pamela L.  
Harris, Donna M.  
Holley, David B.  
Holloway, Joe Earl  
Issa, R. Raymond  
Lackey, John E.  
Medders, Michael E.  
Miller, Howard L. Jr.  
Parker, Edward S.  
Patten, Linda J.  
Peterson, Patricia E.  
Plunkett, Mark G.  
Robin, Eleanor E.  
Ryan, Margaret W.  
Sims, Patricia  
Stanberry, Anne M.  
Vogel, Joseph H.

Weinbach, Robert W.  
Williams, Ray Ellis

Award of Emeritus/Emerita

**(Jackson State University)**

Uzodinma, John

**(Mississippi State University)**

College of Agriculture and Home  
Economics:

Martin, Edward C. Jr.  
Null, Ralph

College of Engineering:

Denson, Keith H.

Requests for Additional Pay

**(Mississippi State University)**

Delouche, James C.  
Goggi, A. Susana  
Vaughan, Charles E.

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(University of Mississippi)

Dupper, Michael A.

(University of Southern  
Mississippi)

Hughes, William E.

Award of Faculty Tenure

(Mississippi Valley State  
University)

Chappel, Larry  
Vaughn, Dorothy A.

Award of Faculty Promotion

(Mississippi Valley State  
University)

Chappell, Larry  
Goldman, Lawrence  
Jackson, Watson  
Singh, Elen

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**Information:**There were **228 total personnel actions** approved in June which included **130 regular** personnel actions for the eight universities, **9 for Athletics**, and **89 for Medicine**. The personnel action summary by race and gender for the eight system universities is as follows:

PERSONNEL ACTION SUMMARY BY RACE AND GENDER								
June 18, 1992								
SUMMARY	T	BM	BF	WM	WF	OM	OF	
Employment		15	0	3	4	6	2	0
Change of Status	12	1	2	7	1	1	0	
Termination	88	3	13	43	26	2	1	
Additional Pay	5	0	0	4	0	1	0	
Emeritus/Emerita		4	1	0	3	0	0	0
Tenure	2	0	1	1	0	0	0	
Promotions	4	1	0	2	1	0	0	
Total	130							
Note:Table does not include personnel actions for Medical Center and Athletics.								
<b>Athletic Personnel Actions: Total - 9</b>								
Change of Status - 3 (WM); Termination - 5 (WM); Additional Compensation for Contractual Personnel - 1 ((BM)								
<b>Medical Personnel Actions: Total - 89</b>								
Employment 1 (BM), 13 (WM), 22 (WF), 1 (OF)								
Change of Status - 2 (BF), 25 (WM), 4 (WF)								
Termination - 9 (WM), 6 (WF), 2 (OM), 1 (OF)								
Necrology - 1 (BM)								
Faculty Promotion - 1 (WF)								
Nullification of Employment - 1 (WF)								

**Athletics**

Presented by Ms. Ann Homer Cook, Associate Commissioner/Executive Secretary

On motion by Mr. Ivey, seconded by Mr. Hickman, and unanimously passed, it was

**RESOLVED**, That the Board hereby approves the following report on Athletics.

Alcorn State University

- 1. Additional Compensation for Contractual Personnel

**Jones, Cardell**

University of Mississippi

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2. Change of Status

**Daniels, Joseph K.**

3. Termination

**Barnes, Charles D.  
Carter, Gary A.  
Henry, Robert B.  
Murphy, Edward G.  
Parker, Jim D.**

University of Southern Mississippi

4. Change of Status

**Allison, Rodney G.  
Thompson, John W.**

**Medicine**

Presented by Ms. Ann Homer Cook, Associate Commissioner/Executive Secretary

Personnel - University of Mississippi Medical Center

On motion by Mr. Luvene, seconded by Dr. Pennington, and unanimously passed, it was

**RESOLVED**, that the Board hereby approves the personnel report for Medicine, which includes the following 89 actions in the categories of: Employment - 37; Change of Status - 31; Termination - 18; Necrology - 1; Faculty Promotion - 1; and Nullification of Employment - 1.

1. **(Employment of Personnel)**

Bates, Luther R.  
Brown, Charles Andrew  
Budnick, Melissa  
Buckley, Beverly H.  
Carpenter, Marilyn D.  
Church, Joseph A. III  
Cook, James Wesley  
Cross, Kenneth A.  
Cutrer, Myrtle Rose  
Dobbs, Jimmy G.  
Etter, Amy Jo  
Fulcher, Todd LaRue  
Hall, Shay M.  
Huckabee, Rife E.  
Johnson, Robbyn D.  
King, Sheree S.  
Lake, Mary Elizabeth

Lytle, Linda S.  
McClellan, Patsy J.  
Morgan, David Bradley  
Olinde, Kurt D.  
Ossman, Nancy Harris  
Packer, Louan W.  
Ray, Linda Ilene  
Reynolds, Harry  
Rulite, Mylene T.  
Rushing, Eric Lane  
Russell, Kecia Michelle  
Sapp, Diane  
Schenk, Laura Ann Kearney  
Staples, Linda Stone  
Stept, Michael E.  
Thiel, Clara Adele  
Thomas, Andrea L.  
Tsao, Audrey K.  
Woodworth, Laura T.

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- Zein, Mohamed El
2. **(Change of Status of Personnel)**
- Arceneaux, Joseph Lincoln  
Atkins, Charles Edward Jr.  
Brown, Eugene C. Jr.  
Causey, Alan Lane  
Connors, John J. III  
Cope, L. Lee  
Crosby, Mickey Eugene  
Davidson, Stephen Frederick  
Gordy, Jack Ray  
Hildebrandt, Drew A.  
Jackson, John F.  
Jones, Daniel Wayne  
Jones, Leslie L.  
Lackey, Van Lemuel  
Mansel, John Keith  
Meydrech, Edward F.  
Moore, Charles K.  
Peeples, Holly Hopkins  
Perry, Charles Stephen  
Sledge, Charles E.  
Smith, E. Ross  
Smith, Mary Gail  
Taylor, Joe E.  
Teeter, Mark Dickinson  
Tourney, Garfield  
Turner, Helen Reeves  
Wall, Mark A.  
Waltman, Patricia A.  
Waterer, Henry Christmas III  
Werhan, Carol Franks  
Woods, James Leon, Jr.
- Manhoff, Howard A.  
Payment, Michael F.  
Pierce, Lee Beth  
Rees, Matthew M.  
Simeone, Francesco  
Stubbs, Jimmy Hugh  
Stubbs, Paula L.  
Tatum, Nancy O.  
Webb, Risa M.
4. **(Award of Faculty Promotion for 1992-93)**
- School of Nursing
- Allen, Ola
5. **(Necrology)**
- Harrison, Robert W., Jr.
6. **(Nullification of Employment)**
- Rogers, Nancy Lynne
3. **(Termination of Personnel)**
- Adair, Clayton L.  
Adkins, Todd N.  
Arora, Rajinder K.  
Carlson, Gail D.  
Downing, Deborah Jean  
Freeman, Irving  
Hsu, Henry S. H.  
Kahlon, Ravinder Kaur  
Lambuth, Bruce W.

7. Approved Joint Conference Committee Quarterly Meeting.

On motion by Mr. Hickman, seconded by Dr. Pennington, and unanimously passed, it was

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**RESOLVED**, That the Board hereby approves the Joint Conference Committee Quarterly Meeting of the Board of Trustees and the University Hospital Staff with minutes, shown as **EXHIBIT 5**, for the purpose of fostering Board and Hospital staff interaction and information exchange.

8. On motion by Mr. Ivey, seconded by Mr. Hickman, and unanimously passed, it was

**RESOLVED**, That the Board hereby approves the following: (a) a proposed amendment to the Medical Staff Bylaws as approved by the Accreditation and Bylaws Committee and the Medical Staff and as shown below; (b) the University Hospital Medical Staff Reappointments 1992-93 which are included in the bound "Board Meeting Agenda, Working File, June 18, 1992," on file in the Board office; and (c) University Medical Center Reappointments which are included in the bound "Board Meeting Agenda, Working File, June 18, 1992," on file in the Board office.

**Proposed Amendment to Medical Staff Bylaws**

**CHANGES NOTED.**

ARTICLE XI: COMMITTEES

Section 7. Infection Control Committee

c. Meetings: This committee shall meet monthly and shall maintain written records of its proceedings and activities. A copy of these records shall be sent to the executive committee of the medical staff.

**Changed to:**

c. Meetings: This committee shall meet at least every two months and shall maintain written records of its proceedings and activities. A copy of these records shall be sent to the executive committee of the medical staff.

(previously reported in May, 1992, board report as - c. Meetings: This committee shall meet at least bimonthly and shall maintain written records of its proceedings and activities. A copy of these records shall be sent to the executive committee of the medical staff.)

**Legal**

Presented by Ms. Maudine Eckford, Special Assistant Attorney General  
Item #3 Presented by Mr. Will A. Hickman, Member of the Board

On motion by Mr. Hickman, seconded by Dr. Pennington, and unanimously passed, it was

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**RESOLVED**, That the Board hereby approves the following Items 1, 2, and 4 in the Legal report, as recommended by the Office of the Attorney General.

System Administration

1. Payment of Legal Fees to Outside Counsel.

Payment of legal fees for professional services rendered by the law firm of Arter and Hadden (Statement dated 5/13/92) from the funds of Mississippi State University. (This statement represents services rendered regarding MSU's FCC application for a campus radio station.)

<b>TOTAL DUE</b>	<b>\$973.79</b>
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Payment of legal fees for professional services rendered by the law firm of Walbert & Hermann (Statements dated 5/6/92 and 6/3/92) from the funds of the University of Southern Mississippi. (These statements represent services performed regarding the Thompson v. Lerette, et al. lawsuit filed in Georgia).

Invoice dated 5/6/92 \$8,895.46  
Invoice dated 6/3/92 1,138.53

<b>TOTAL DUE</b>	<b>\$10,033.99</b>
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Payment of legal fees for professional services rendered by the law firm of Vinson & Elkins (Statements dated 4/30/92 and 5/19/92) from the funds of the University of Mississippi Medical Center. These statements represent services rendered in the PRRB Appeal, FYE 1987, 1982, 1988).

Invoice No. 727983 \$ 76.39  
Invoice No. 728423 789.22

<b>TOTAL DUE</b>	<b>\$ 865.61</b>
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2. Received Litigation Report.

"Status of Current Litigation, June, 1992," is included in the bound "Board Meeting Agenda, Working File, June 18, 1992," on file in the Board office.

3. On motion by Mr. Hickman, seconded by Mr. Luvene, and unanimously passed, it was

**RESOLVED**, That the Board, after review by the Special Legal Committee and conferences with the Board's legal representatives from the Attorney General's Office, hereby approves the contract, shown as **EXHIBIT 6**, for legal services between the Board of Trustees of State Institutions of Higher Learning and the Office of the Attorney General.

**Information:** The Board requested a quarterly report of legal services provided IHL by the Office of the Attorney General.

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4. Subject to approval of the Attorney General, approved request of Mississippi State University to contract for legal services on an "as needed" basis with the law firm of Oblon, Spivak, McClelland, Maier and Neustadt, P. C. of 1755 Jefferson Davis Highway, Arlington, VA 22022.

**Information:**(a) Dr. Cleere announced that Ms. Maudine Eckford had accepted a position in the Litigation Department of the Office of the Attorney General. Dr. Cleere, Mr. Crosthwait, and the Board thanked Ms. Eckford for her significant contributions as director of the legal section of the Attorney General's Office at IHL. Ms. Eckford thanked the Board for their comments and support.

(b) Mr. Hickman announced that Mr. Lloyd Arnold will be the new section director of the Attorney General's office for the Institutions of Higher Learning. Mr. Arnold's resume is included in the bound "Board Meeting Agenda, Working File, June 18, 1992," on file in the Board office.

(c) The Board requested IHL's legal section to review, and if needed, update the Board's Policies and Bylaws; and additionally, review all contracts in effect for compliance with the Board's Policies and Bylaws and statutes.

(d) Dr. Cleere announced that IHL is planning to host a conference/workshop on legal issues which will be held on September 11 in Jackson. Dr. Parker Young will coordinate participation in the workshop between attorneys on campus and the Office of the Attorney General.

After much discussion on the proposed subject matter of the conference, it was generally agreed that due process should be a topic, especially as it relates to faculty and student grievances. On motion by Mr. Hickman, seconded by Ms. Baker, and unanimously passed, it was

**RESOLVED**, That the Board, in view of the legal issues workshop, hereby authorizes a request be made to the Office of the Attorney General for review of due process procedures on all campuses, to determine if the procedures are uniform, and make recommendations to the Board thereon, if needed.

**Finance/Financial Aid/Foreign Travel**

Presented by Dr. Lucy Martin, Associate Commissioner of Finance and Planning  
Items 11 and 12 Presented by Dr. W. Ray Cleere, Commissioner

On motion by Ms. Baker, seconded by Mr. Ivey, and unanimously passed, it was

**RESOLVED**, That the Board hereby approves Items 1-10 and Item 13-15 of the following report on Finance/Financial Aid/Foreign Travel.

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STATE INSTITUTIONS OF HIGHER LEARNING**

**June 18, 1992**

Mississippi State University

1. Approved request to increase course drop fee from \$10 to \$30, effective Fall 1992.
2. Approved request from Mississippi Alcohol Safety Education Program to transfer \$7,000 from commodities to contractual services. Funds are available in the commodity line item.

Mississippi Valley State University

3. Approved request for a resolution authorizing the University to apply for a Capital Acquisition and Vehicle Replacement grant from the Mississippi Department of Economic and Community Development Energy and Transportation Division (MDECE-ETD). The grant would provide 87.5 percent of the funds needed to purchase replacement vehicles for the University's mass transit program. A copy of the resolution is shown as **EXHIBIT 7**.

University of Mississippi

4. Approved revision to On-Campus Education and General budget for FY 1991-92 (Increase Transfers-Subsidies, Loans & Grants by \$300,000 and Decrease Contractual Services by \$300,000) as follows:

Budget Revision #4

	<u>Approved Budget</u>	<u>Increase (Decrease)</u>	<u>Revised Budget</u>	
Salaries, Wages & Fringe Benefits	\$48,672,281		\$48,672,281	
Travel	732,559		732,559	
Contractual Services		13,532,604 (\$300,000)	13,232,604	
Commodities		2,738,239		2,7
Capital Outlay:				
Other than Equipment	1,728,327		1,728,327	
Equipment		1,101,783		1,1
Transfers	<u>2,742,749</u>	<u>300,000</u>	<u>3,042,749</u>	
Total	<u>\$71,248,542</u>		<u>\$ 0</u>	<u>\$71,248,542</u>

5. Approved increase in rent for student housing dormitories and apartments in the amount of \$35 per semester as follows:

<u>Description</u>	<u>Present Semester Rate</u>	<u>Increase</u>	<u>Proposed 1992-92 Semester Rate</u>
Air-Conditioned Dorms	\$680.00	\$35.00	\$715.00
Guess Hall	736.00	35.00	771.00

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Miller Hall	756.00	35.00	791.00
Kinard Hall	843.00	35.00	878.00
Efficiency Apartments	703.50	35.00	738.50
1-Bedroom Unfurnished			
Apartment	703.50	35.00	738.50
1-Bedroom Furnished			
Apartment	748.50	35.00	783.50
2-Bedroom Furnished			
Apartment	858.50	35.00	893.50

6.Approved revision to State Court Education budget for FY 1991-92 (Increase Capital Outlay-Equipment by \$4,100 and Decrease Contract Services by \$4,100) as follows:

Budget Revision #1

	<u>Approved Budget</u>	<u>Increase (Decrease)</u>	<u>Revised Budget</u>	
Salaries, Wages & Fringe Benefits	\$ 559,440	\$ -0-	\$ 559,440	
Travel	60,000	-0-	60,000	
Contractual Services	546,838	(4,100)	542,738	
Commodities	150,000	-0-	150,000	
Capital Outlay:				
Other Than Equipment	-0-	-0-	-0-	
Equipment		30,000	4,100	34,100
Transfers	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	
Totals	<u>\$1,346,278</u>	<u>\$ -0-</u>	<u>\$1,346,278</u>	

University of Mississippi Medical Center

7.Approved request to enter into a management contract with Valley Innovative Management Services, Inc. to provide food service to the University of Mississippi Medical Center. The agreement will serve the period of July 1, 1992 through June 30, 1993, at an annual rate of \$178,249.56.

8.Approved request for a service contract between the University Hospitals and Clinics and the Mississippi Blood Services related to the provision of crossmatch services for the Blood Transfusion Service in the amount of \$496,408.77 per annum. This service agreement covers the period of July 1, 1992 through June 30, 1993.

The contract is included in the bound "Board Meeting Agenda, Working File, June 18, 1992," on file in the Board office.

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- 9.Approved request for a service contract between the University Hospitals and Clinics and the Mississippi Blood Services relative to the provision of Apheresis services for the Apheresis Laboratory at the rate of \$35 per hour. The estimated dollar value of this service if \$235,700 per annum. This service agreement covers the period of July 1, 1992 through June 30, 1993.

The contract is included in the bound "Board Meeting Agenda, Working File, June 18, 1992," on file in the Board office.

University of Southern Mississippi

- 10.Approved request to escalate the budget of the Gulf Coast Research Laboratory in the amount of \$504,571 to accommodate new contracts and grants.

System Administration

- 11.Legislative Budget Requests for Fiscal Year 1993-94.

**Information:**Dr. Cleere briefed the Board on finalization of the budget for FY 1993-94, noting that on May 21, 1992, the Board approved salary increases of three to five percent for staff and an average five percent increase for faculty. Additionally, certain adjustments may be made in salaries of various classifications of both faculty and staff because of promotions and historical inequities.

On motion by Mr. Hickman, seconded by Ms. Baker, and unanimously passed, it was

**RESOLVED**, That the Board hereby approves the Legislative Budget Request for Fiscal Year 1993-94 as shown below.

**APPROPRIATION REQUEST  
FY 1993-94**

<b><u>GENERAL SUPPORT</u></b>	<b><u>TOTAL APPROPRIATION FY 1992-93</u></b>	<b><u>FY 1993-94</u></b>	<b><u>INCREASE</u></b>	<b><u>PERCENT</u></b>
<b>ON-CAMPUS</b>				
<b>MSU</b>	<b>\$46,379,911</b>	<b>\$48,972,974</b>	<b>\$2,593,063</b>	<b>5.59</b>

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UM	37,882,596	39,974,132	2,091,536	5.52
USM	41,056,955	43,710,009	2,653,054	6.46
DSU	11,314,080	12,385,219	1,071,139	9.47
JSU	18,521,928	19,326,623	804,695	4.34
ASU	8,518,176	9,170,116	651,940	7.65
MUW	6,740,036	7,376,078	636,042	9.44
MVSU	6,711,538	7,163,634	452,096	6.74
<b>TOTAL ON-CAMPUS</b>	<b>\$177,125,220</b>	<b>\$188,078,785</b>	<b>\$10,953,565</b>	<b>6.18</b>
<b>OFF-CAMPUS</b>				
MSU-Meridian	\$894,091	\$920,115	\$26,024	2.91
MSU-Vicksburg	176,763	181,908	5,145	2.91
UM-Tupelo	287,309	295,671	8,362	2.91
UM-Jackson Engineering	112,065	115,327	3,262	2.91
UM-Southaven	48,586	50,000	1,414	2.91
UM-Yellow Creek	48,586	50,000	1,414	2.91
USM-Gulf Coast	2,848,268	2,909,972	61,704	2.17
USM-Stennis Center	145,758	150,000	4,242	2.91
ASU-Natchez Nursing	737,574	759,043	21,469	2.91
MUW-Tupelo	67,904	69,880	1,976	2.91
DSU/MVSU-Greenville	97,172	100,000	2,828	2.91
<b>TOTAL OFF-CAMPUS</b>	<b>\$5,464,076</b>	<b>\$5,601,916</b>	<b>\$137,840</b>	<b>2.52</b>
<hr/>				
Interest Funds	\$80,396	\$80,396	0	0
Ms. Governor's School	150,000	150,000	0	0
Matching and Enhancements	3,482,790	3,704,539	221,749	6.37
Subtotal	\$186,302,482	\$197,814,747	\$11,512,265	6.18
Executive Office	2,156,400	2,282,118	125,718	5.83
Asbestos Abatement	2,000,000	0	(2,000,000)	(100.00)
MSU Chemical Lab	1,129,728	1,265,912	136,184	12.05
MSU Water Resources	125,293	136,499	11,206	8.94
UM Law Research	312,784	322,251	9,467	3.03
UM MMRI	405,123	413,225	8,102	2.00
UM RIPS	1,602,391	1,634,439	32,048	2.00
USM GCRL	2,746,762	3,050,968	304,206	11.08
<b>TOTAL GENERAL SUPPORT</b>	<b>\$196,780,963</b>	<b>\$206,824,108</b>	<b>\$10,043,145</b>	<b>5.10</b>
<hr/>				
University Research Center	\$2,788,139	\$2,950,688	\$162,549	5.83
Student Financial Aid	2,135,970	2,188,439	52,469	2.46
MSU-MAFES	15,415,737	16,825,823	1,410,086	9.15
MSU-MCES	14,271,857	15,566,528	1,294,671	9.07
MSU-Forestry Products	2,276,675	2,442,808	166,133	7.30
MSU-Veterinary Medicine	7,041,123	7,667,142	626,019	8.89
UMMC	65,812,878	67,129,136	1,316,258	2.00
<b>TOTAL GENERAL FUNDS</b>	<b>\$306,523,342</b>	<b>\$321,491,612</b>	<b>\$14,968,270</b>	<b>4.88</b>

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12. Approved salary adjustments for the chief executive officers for FY 1992-93.

On motion by Mr. Rushing, seconded by Mr. Hickman, and unanimously passed, it was

**RESOLVED**, That the Board hereby approves salary adjustments for the Chief Executive Officers for FY 1992-93 as follows:

	<u>Salary</u>
Comprehensive Universities	\$102,000
Urban Universities	87,000
Regional Universities	85,000

**Information:** Copies of the following were handed out: "Salary Survey of IHL Chief Executive Officers," and comment on recent editorial in Clarion-Ledger regarding the presidents' salaries. These handouts are included in the bound "Board Meeting Agenda, Working File, June 18, 1992," on file in the Board office.

13. Pursuant to Statute §37-106-9, approved appointment of Ms. Suzanne S. Sharpe as Director of the Mississippi Post-Secondary Education Financial Assistance Board.

14. Approved a one-year internship in Family Medicine at the University of Alabama at Birmingham, effective June 22, 1992 and a three-year residency in Emergency Medicine at the University of Mississippi Medical Center, effective July 1, 1993 for **John A. Watson**, D.O.

Approved one year of post-graduate training in Podiatric Medicine at the Westside V. A. Medical Center in Chicago, Illinois for **Andrea Leigh White**, D.P.M., effective June, 1992.

Approved Jackson, Mississippi, as the practice location for **Edward Hunt**, D.C., effective July 1, 1992.

Approved Carroll County as the medical practice location for **Larry D. Cooper**, M.D., effective August 1, 1992.

Declared **Barbara Smith**, M.D., in breach of contract, effective August 1, 1992. Dr. Smith is practicing in Senatobia, Mississippi in Tate County which is an ineligible practice location.

15. Approved Foreign Travel Requests

**Alcorn State University**

Donald, Samuel A.	St. Thomas and St. Croix, U.S. Virgin Islands
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**Jackson State University**

St. Lawrence, Janet	Amsterdam, The Netherlands
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Pittman, Claudine	Toronto, Canada
Poitier, Thomas	Toronto, Canada
Brewer, William	Vancouver, Canada

**Mississippi State University**

Bryant, Janis Carole	Honolulu, Hawaii
Gill, Duane A.	Cordova, Alaska
Hague, Zahur U.	Varna, Bulgaria
Jackson, Jerome A.	San Juan, Puerto Rico
Laiche, Adolph J. Jr.	Honolulu, Hawaii
Langston, Vernon Cory	Guelph, Ontario, Canada
Love-Wilkes, Rebecca	Virgin Islands
Marcum, David L.	University College of Swansea, UK
McCully, James S. Jr.	Virgin Islands
Mock, Paul	Canary Islands
Pittman, Charles U. Jr.	Glasgow and East Kilbride, Scotland
Starkson, Robert N.	Vienna, Austria
Stone, Ricky	Canary Islands
Thompson, Warren S.	Berlin, Germany
Williams, Richard	Canary Islands

**University of Mississippi**

Benson, Kari	Honolulu, Hawaii
Cleary, John	Toronto, Canada
Crowe, Thomas A.	London, England
Fisher, Benjamin F.	England and Scotland
Kolaini, Ali-Reza	Tehran, Iran
Parks, Bruce	Toronto, Canada
Taylor, Jerry	Toronto, Canada
Watt, Jeffrey R.	Geneva, Switzerland
Womer, N. Keith	Hagen, Germany
Approximately 15 students	Jena, Germany
Approximately 20 students	Salamanca and Madrid, Spain
Approximately 15 students	Paris, France

**University of Mississippi Medical Center**

Corbett, James J.	Toronto, Ontario, Canada
Freeland, Alan E.	Toronto, Ontario, Canada
Granger, Joey P.	Madrid and Murcia, Spain
May, Paul J.	Tokyo, Japan
Morrison, John C.	Anchorage, Alaska
Nakamura, Tetsuya	Madrid and Murcia, Spain
Phillips, Melessa D.	Dublin, Ireland
Raju, Seshadri	Paris, France
Sullivan, Donna C.	Edinburgh, Scotland

**University of Southern Mississippi**

Asper, Vernon	Bermuda
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Bain, Sherry	Brussels, Belgium
Bisland, Ralph	London, England
Black, Tyrone	London, England
Brunner, Charlotte	Tokyo, Japan
Burr, Ron L.	Seoul, Korea
Carlin, Margaret	London, England
Diercks, Anne	Bermuda
Elbert, Julie	London, England
Hall, James L.	London, England
Herzinger, Kim	London, England
Knauer, George	Bermuda
Krest, James	Tokyo, Japan
Lewis, Eddie M.	Honolulu, Hawaii
Lundin, Anne	Manchester, England
Lytle, Alan	London, England
Potts, Tom	Bermuda
Reeves-Kazelskis, Carolyn	London, England
Reinert, Bonnie	London, England
Shiller, Alan	Tokyo, Japan
Stringer, Gary	London, England
Taylor, William B.	London, England
Traylor, Joan	London, England
Tuel, Merritt	Bermuda
Wallace, Anne	London, England
Waltman, Jerold	London, England
Watro, Mark	Bermuda
Wheeler, David	London, England
Wheeler, Marjorie	London, England
Wiest, Andrew	London, England
Williams, Alvin	London, England

**Facilities**

Presented by Mr. John Bowman, Assistant Commissioner  
of Construction and Physical Affairs

On motion by Ms. Miller, seconded by Ms. Baker, and passed, **with Mr. Hickman abstaining from the discussion and voting on Item #18 with regard to the appointment of the firm, Elliott & Britt, Engineering PA**, it was

**RESOLVED**, That the Board hereby approves the following report on Facilities.

Alcorn State University

1. Approved contract documents and authorized receipt of bids for agricultural facility--feed mill developed by Brumfield and Hopton. Funds are available for this project from a grant from the U. S. Department of Agriculture.
2. Approved naming the facilities at Alcorn State University for the person and/or persons as indicated below:

JOHNNIE B. COLLINS BEEF RESEARCH FACILITY (currently Beef Research Facility)

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DAVEY L. WHITNEY HEALTH, PHYSICAL EDUCATION AND RECREATION  
COMPLEX (currently Health, Physical Education and Recreation  
Complex)

W. S. DEMBY MEN'S TOWER (currently Men's Tower)

CLEOPATRA D. THOMPSON WOMEN'S TOWER (currently Women's Tower)

MABLE HENLEY LOTT HOUSING COMPLEX (currently Faculty  
Dormitory/Townhouse Apartments)

JESSE A. MORRIS, SR./W. C. BOYKIN AGRICULTURAL SCIENCE  
BUILDING (currently Agricultural Science Building)

E. E. SIMMONS GYMNASIUM (currently Old Gymnasium)

ALBERT L. LOTT HALL (currently New Men's Dormitory)

LUTHER ALEXANDER/E. S. BURKE POULTRY RESEARCH LABORATORY  
(currently Poultry Facility)

THE WILLIAM H. BELL DINING HALL (currently Dining Hall)

CORA S. BALMAT SCHOOL OF NURSING (currently Nursing Facility)

DAVID C. CARTER DAIRY (currently Dairy)

E. ALBERT DUMAS HALL (currently Library-Science Building)

MAT THOMAS, JR. GARDEN APARTMENTS (currently Faculty Garden  
Apartments)

FELIX H. DUNN INFIRMARY (currently the Infirmary)

DOROTHY GORDON GRAY HOME MANAGEMENT HOUSE (currently the  
Home Management House)

MABLE THOMAS HALL (currently New Women's Dormitory)

Jackson State University

3.Approved payment of requisitions for charges associated with the Jackson  
State University Honors Dormitory project as follows:

Dickerson Construction Company, Inc.		\$25,0
		35.00
Watkins, Ludlam & Stennis		
5,228.40		
Ladner Testing Laboratories, Inc.	520.00	
Canizaro Trigiani Architects		
270.95		

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TOTAL CHARGES TO BE REIMBURSED                      \$31,054.35

Mississippi State University

- 4.Approved request to advertise and receive bids for six timber sales from Mississippi State University's John W. Starr Memorial Forest:

Timber Sale No. 1 -                      Beaver damaged timber on the Noxubee Unit.

Timber Sale No. 2 -Research cut from our one-year farm forty located on the Talking Warrior Unit.

Timber Sale No. 3 -Research sale from the five-year farm forty located on the Talking Warrior Unit.

Timber Sale No. 4 -Management sale from the Noxubee Unit.

Timber Sale No. 5 -Management sale from the Cypress Creek Unit.

Timber Sale No. 6 -Management sale from the Talking Warrior Unit.

- 5.Granted permission to remove the following building at the Pontotoc Ridge-Flatwoods Branch Experiment Station from MAFES Inventory:

Inventory No. AB-2 - 5-room wood frame residence, 1500 sq. ft.,                      constructed

MAFES proposes to advertise the house for sale to the highest bidder. In the event that bids fail, it will be dismantled and materials used where needed at the station.

- 6.Approved Schematic Design Documents for Rehabilitation Engineering and Technology Center, IHL 205-125, and revision of scope to include possible expansion of Longest Student Health Center third floor and renovations to existing building. Funds are available in the amount of \$1,038,961 from RETC and Student Health Services.

- 7.Approved initiation of a project to renovate Colvard Union Food Service Area. Funds are available from University sources in the amount of \$385,000. Approved request to retain an asbestos abatement consultant, Virdan Mann & Associates, Columbus, Mississippi; and Pryor & Morrow Architects, Columbus, Mississippi, as the project architect. Both firms were selected from a prioritized list because they can perform the services required within the time constraints. It will be required to have the renovations complete by January 1993. Funds will be provided from University sources in the amount of \$385,000.

Mississippi University for Women

- 8.Approved the schematic design documents Reneau Hall Renovations, GS #104-089 and request approval by the Bureau of Buildings, Grounds and Real Property Management. Funds are available in the project budget.

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University of Mississippi

9. Approved request to proceed with construction on documents phase for Library Addition (Phase I) GS #107-192 and request approval of the Bureau of Buildings, Grounds and Real Property Management. The estimated cost for the Library Addition is \$11,500,000. Phase I funds are available from the State Bond Program of Higher Education from the 1990 Senate Bill 3192 in the amount of \$4,000,000, and the 1992 Senate Bill 3057 in the amount of \$10,500,000.

10. Approved initiation of a project to provide improvements to the Biological Research Field Station. Project will provide programming, design and construction for new buildings, to include a 33,000 square foot Laboratory Building, a 6,700 square foot Education Building, a 9,600 square foot Aquatic Culturing Building, and a 13,300 square foot Aquatic Toxicology Building, along with 75 various types of associate field sites.

USDA Cooperative State Research Service funds have been applied for through a 50/50 matching Grant Application. First phase funding in the amount of \$200,000 is anticipated for consulting design and planning services during the June 1, 1992 through June 1, 1993, time period.

Phase two funds would be anticipated to following in future funding requests on the same matching grant basis, with an anticipated construction cost of \$6 million.

11. Approved initiation of a project and approved the selection of Barlow and Plunkett Architects, Jackson, Mississippi, as consulting project design professionals for Lewis Hall (Physics Building). Funds are available from university sources and an NSF grant. The overall project has an estimated total cost of \$2,143,867. Project scope anticipates approximately 17,000 square feet of new research facility construction, along with renovation of the existing Physics building.

12. Approved plans and authorized advertisement for bids for the addition to Field House as prepared by the project professionals, Eley Associates/Architects of Jackson. The estimate for this project is approximately \$1,487,930. Private funds will be used for this project.

13. Approved design documents for renovation of the Kappa Sigma Fraternity House as prepared by the project professional, The Facility Group, Inc., of Jackson, Mississippi.

14. Approved Change Order #3 for the National Center for the Technological Development of Natural Products, Package III. Funds are available from a USDA grant. At the time of bids, it was necessary to delete alternates 1, 2, 3, and 6 for a total of \$625,315 to get the project within funds awarded at that time. This work was then added to the next bid package. The next funding cycle has now come in. The contractor has agreed to add back the alternates as originally bid. The scope of the work for each is as follows:

a. Add the site paving and landscape development as indicated on Sheet L-1 Detail 1/L-3 and Sheet L-7, as indicated by Alternate #1, Bid

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10/31/91

Add: \$97,000

- b. Add the site paving and landscape development as indicated on Sheet L-1. Delete 2" asphalt walkway from University Avenue to Fraternity Row 5' wide, as indicated by Alternate #2 bid on 10/21/91.

Add: \$90,000

- c. On part B from column line G as indicated on A2.1, add exterior veneer (brick and architectural precast), storefront, glazing, frames and doors above 1st floor. On Part B, provide exterior studs, anchor accessories, sheathing, waterproofing and delete temporary closure at all openings, as indicated by Alternate #3 bid on 10/31/91.

Add: \$321,000

- d. Provide pavilion as indicated on Sheet A.3.6 (Alternate #6) bid on 10/31/91.

Add: \$117,315

TOTAL ADD: \$625,315

Funds are available from a USDA Grant. This would increase the contract with Fountain Construction to \$6,023,601.

15. Approved initiation of a project for renovation of Room 220, Conner Hall. Funds are available from University sources in the amount of \$150,000.

16. Approved relocation of RIPS Hypertension Facility from Goodman, Mississippi, to the Medicinal Plant Garden site on campus. Funds are available from University sources. The estimate for this project is approximately \$8,000 and funds are available from private funds.

17. Approved recommendation that Gamma Iota of Pi Kappa Alpha Alumni House Corporation be authorized to execute a deed of trust of leasehold interest on Lot 408 (formerly Lot 16) in favor of the Bank of Mississippi to secure a loan in the principal amount of \$430,000-\$450,000.

18. Approved initiation of project and approved appointment of Elliot & Britt, Engineering PA, to prepare South Loop Road for Temporary use during the coming football season. Fees, labor, and materials are estimated at \$100,000 for this phase of the roadway development. Funds are available from Forest Lands funds and other University sources. **UNANIMOUS CONSENT (Mr. Hickman abstained from voting on this item.)**

University of Mississippi Medical Center

19. Approved request to enter into a lease agreement with the Wiener Corporation for office space in the Stadium Towers, 440 E. Woodrow Wilson Avenue, for conducting the Hypertension Clinic. The combined rent for Suite 103, containing 1,317 sq. ft. at a cost of \$10.65 per sq. ft. and Suite 302,

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containing 1,497 sq. ft. at a cost of \$8.50 per sq. ft. is \$2,229.21 per month or \$26,750.52 per annum. The lease is for the period of July 1, 1992 through June 30, 1995.

20. Approved request for initiation and appointment of Simmons Associates/AIA as project professional for MRI Addition, #209-249. The firm of Simmons Associates/AIA is recommended because of its history of providing bid documents on previous Radiology projects at the University of Mississippi. Funds are available from University Sources in the amount of \$2,700,000. Source of Funds: Inpatient Hospital Revenue.
21. Approved request for initiation and appointment of Simmons Associates/AIA Architect as project professional for Radiology Suite - MCRC, #209-253. The firm of Simmons Associates/AIA Architect, is recommended because it has done an excellent job of administering the construction phase of similar projects. Funds are available from University Sources in the amount of \$125,000.
22. Approved request for initiation and appointment of Godfrey, Bassett, Kuykendall & Campbell, Architects, Ltd., as project professional for Emergency Room Revisions, #209-254. The firm of Godfrey, Bassett, Kuykendall & Campbell Architects, Ltd. is recommended because it has done an excellent job of administering the construction phase of similar projects. The estimated cost is \$125,000. Funds will be provided by the University of Mississippi Medical Center from hospital inpatient revenue.
23. Approved request for initiation and appointment of Neel-Schaffer, Inc., as project professional for Pave Drives/Parking Areas, #209-255. The firm of Neel-Schaffer, Inc. is recommended because it has done an excellent job of administering the construction phase of similar projects. The estimated cost is \$265,000. Funds will be provided by the University of Mississippi Medical Center - state appropriation, physical plant.
24. Approved request for initiation of an In-House Project to extend EMS System, #209-252. Funds are available from University sources in the amount of \$130,000. Source of Funds: Hospital Inpatient Income.
25. Approved design development documents for renovation to Morgue and Autopsy Areas, #209-222. Funds are available in the amount of \$300,000. Source of Funds: Hospital Inpatient Income.
26. Approve Change Order #1 in the amount of \$6,173 for Animal Surgery Renovation - Anatomy Department, #209-202 and an increase of 45 calendar days to the contract time. The change will delete nitrous oxide and oxygen manifolds and install Ohio Medical Model 700100-63. The funding source for the project is Medical Student Tuition and Fees.
27. Approve Change Order #3 in the amount of \$9,924 with an increase in contract time of 282 calendar days. The change will modify the exhaust system. Funds are available in the project budget.
28. Approve contract documents and advertisement for receipt of bids for Laundry Access Road Revisions, #209-241. The funding source for this

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project is interest earnings and donations from individuals.

29. Approve Change Order #1 in the amount of \$3,149 with no increase in contract time for L004-6 Renovations, #209-235. The change will provide the material and labor for casework, medical gas piping and electrical plug mold. The funding source for this project is Medical Student Tuition and Fees.

30. Approved the bids and the award of contract to the low bidder, Sahler and Harris Construction Co., Inc., in the amount of \$66,849 for Pharmacy Renovations - Basement West Wing, #209-236. The funding source for this project is Hospital Inpatient Income.

University of Southern Mississippi

31. Approved awarding contract, GS #110-062, Chemical Storage Building - Gulf Coast Research Laboratory to Schwegman Constructors & Engineers, Inc. in the amount of \$203,800. Funds are available in the project budget in the amount of \$222,677.64.

32. Approve Change Order #5 in the amount of \$4,362.38 for Science Laboratory Renovations, GS #108-130 and request approval by the Bureau of Buildings, Grounds and Real Property Management. The change will substitute 3 new stainless sinks for service sinks and adjust the hardware allowance. Funds are available in the project budget.

System Administration

33. Facilities Summary. Facilities Summary items are shown in the applicable institutional sections above.

**Information: A copy of the "Construction Progress Report, June 18, 1992," is shown in the bound "Board Meeting Agenda, Working File, June 18, 1992," on file in the Board office.**

**Presidents' Reports**

The following institutional executive officers presented reports: Dr. R. E. Waters for Dr. Walter Washington, Alcorn State University; Dr. Mike Robbins for Dr. Kent Wyatt, Delta State University; Dr. T. J. Robinson for Dr. Herman Smith, Jackson State University; Dr. Don Zacharias, Mississippi State University; Dr. Clyda Rent, Mississippi University for Women; Dr. Roy Hudson for Dr. William Sutton, Mississippi Valley State University; Dr. R. Gerald Turner, University of Mississippi; and Dr. Aubrey Lucas, University of Southern Mississippi. Also reporting were Dr. Norman Nelson, Vice Chancellor for Health Affairs, University of Mississippi Medical Center; and Dr. Rodney Foil, Vice President for Agriculture, Forestry and Veterinary Medicine, Mississippi State University.

**Presidents' Council**

Presented by Dr. Don Zacharias for Dr. Kent Wyatt, President

The Presidents' Council met at 1:00 p.m. on Wednesday, June 17, 1992, in the Trustees' Board Room at the Education and Research Center. Among the topics

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of discussion were the 1993-94 IHL Budget Request; the development of compatible technology for IHL's distant learning projects and uniformity in equipment purchases; and the magnitude of legal matters and litigation involving all universities. The Presidents' Council thanked Dr. Cleere for his awareness of legal issues on all campuses and for the hiring of Mr. Steve Kirchmayr as Special Assistant to the Commissioner to assist with these concerns.

On behalf of the Presidents' Council, Dr. Zacharias expressed appreciation to Dr. Cleere and

Dr. Lucy Martin for their work in preparing the 1993-94 budget request.

**Committee Appointments**

1.Mr. Crosthwait requested that Mr. Marlin Ivey, Chair of the Facilities Committee, review all actions on facilities between Board meetings.

2.Advisory Board of the Employee State Health Plan

On motion by Mr. Hickman, seconded by Mr. Luvene, and unanimously passed, it was

**RESOLVED**, That the Board hereby approves the reappointment of **Mr. Don Seagrove**, Director of Human Resources, University of Mississippi Medical Center, to the Advisory Board of the Employee State Health Plan.

3.Mr. Crosthwait appointed the following members to the Guarantee Agency Review Committee:

Mr. William Crawford, Chair  
Ms. Nan McGahey Baker  
Mr. Sidney Rushing  
Mr. Marlin Ivey

Staff:

Dr. W. Ray Cleere, Commissioner  
Dr. George Verrall, Vice President for Business Affairs, MSU  
Mr. Greg Hinkebein, Consultant

Mr. Crosthwait asked the committee to present to the Board in late fall recommendations for a guarantee agency relationship.

**Other Business/Announcements**

1.Mr. Crosthwait thanked the University of Mississippi Medical Center for hosting the Board dinner.

2.Ms. Miller requested a resolution be drafted commending the life and service of Dr. Joe Holloway, Gulf Park Campus, University of Southern Mississippi.

**Appearances/Recognitions**

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1.Mr. Thomas Campbell, III, Assistant Commissioner, Administration,  
Institutions of Higher Learning

2.Ms. Susan Nicholson, spouse of Mr. Carl Nicholson, Jr., Board of Trustees of  
State Institutions of Higher Learning

3.Dr. Roy Estess, Director, John C. Stennis Space Center

Dr. Estess briefed the Board on the projects of the Stennis Space Center and its importance in attracting a first-class work force to the Gulf Coast area. He thanked the Board and Dr. Cleere for establishing the off-campus programs at Stennis Space Center, the presidents' for their support, and Dr. Jim Meredith for his leadership.

4.Dr. Jim Meredith, Coordinator, John C. Stennis Space Center

5.Dr. Gail Russell, University Faculty Senates Association

Dr. Russell told how the University Faculty Senates Association addresses issues of all universities through the Presidents Council. On behalf of the UFSA, she expressed a desire to actively support the Board in its work and expressed appreciation to the Board for the salary increases approved at the May Board meeting. Dr. Russell stated that the UFSA is concerned over the future impact of the tuition increases. The Association supports the downsizing plan recently instituted by the Board, but hopes that the plan does not sacrifice quality.

6.Mr. Alton Bankston, Board Member, State Board for Community and Junior  
Colleges

7.Dr. Jim Henderson, Vice President for Business and Finance, University of  
Southern Mississippi

8.Dr. Frederick Woodrell, Director, University Hospital

9.Dr. Andrew Parent, M.D., Vice Chief of Staff, Professor of Neurosurgery

10. Dr. John B. O'Connell, M.D., Professor and Chair, Department of Medicine

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**Adjournment**

There being no further business to come before the Board, the Board voted unanimously to adjourn.

**Learning President, Board of Trustees of State Institutions of Higher**

**Trustees of Associate Commissioner/Executive Secretary, Board of  
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**EXHIBITS**

EXHIBIT 1 Resolution - Dr. Robert W. Harrison, Jr.

EXHIBIT 2 "Accreditation Standards and Rules and Regulations for Mississippi  
Programs of Nursing"

EXHIBIT 3 Resolution - Mr. Thomas Campbell III

EXHIBIT 4 Policies Pertaining to Senate Bill 2330

EXHIBIT 5 Minutes of the Meeting of the Joint Conference Committee Quarterly  
Meeting of the Board of Trustees and the University Hospital  
Staff

EXHIBIT 6 Contract for Legal Services Between the Board of Trustees and the  
Office of the Attorney General

EXHIBIT 7 Resolution - Mississippi Valley State University - Capital Acquisition  
and Vehicle Replacement Grant

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**Minutes of the Joint Conference Committee Meeting  
Board of Trustees of State Institutions of Higher Learning  
University Hospital  
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**Attending:**

Institutions of Higher Learning

Mr. Frank O. Crosthwait, Jr.  
Mr. Will A. Hickman  
Mr. J. Marlin Ivey  
Ms. Ricki R. Garrett  
Mr. James W. Luvene  
Ms. Diane Martin Miller  
Mr. J. P. "Jake" Mills  
Ms. Nan McGahey Baker  
Dr. Cass Pennington  
Mr. Sidney L. Rushing  
Mr. William Sterling Crawford  
Dr. Joe A. Haynes

University of Mississippi Medical Center

Dr. Norman C. Nelson, Vice Chancellor for Health Affairs  
Mr. Frederick D. Woodrell, Director, University Hospital  
Dr. John B. O'Connell, M.D., Professor and Chair, Department of Medicine  
Dr. Andrew Parent, M.D., Professor of Neurosurgery

Vice Chancellor's Report - Dr. Norman C. Nelson

Dr. Nelson reported that the University Hospital census was 75 percent, which was quite high for a hospital with designated bed allocations. The high occupancy level, especially in the acute care area, is a serious problem. Plans are to increase the number of beds as additional nurses are hired.

This year, the Children's Miracle Network telethon netted the Children's Hospital over \$300,000. The Medical Center has participated in the Children's Miracle Network since 1986 and has received over \$1.5 million from the project. Dr. Nelson thanked WDBD, Channel 40, for their assistance in allowing the Medical Center to participate in the Children's Miracle Network. He also expressed appreciation to the numerous volunteers, medical center staff, and local and state businesses who participated in the Children's Miracle Network and gave generously of their time, talents, services, and money.

Dr. Philip T. Merideth, a second-year psychiatry resident, has been chosen as

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one of 50 residents nationwide to receive the American Medical Associations' Burroughs Welcome Fellowship. He was selected for his potential for leadership and community service.

Renovations in the west wing of the Hospital's basement have been completed (Neurology Suite). This new area will encompass about 3,400 square feet and will have exam and consultation rooms. Neurologists will perform electroencephalograms and electromyographic studies in this area and will be a substantial enhancement of the existing smaller and disjointed work area.

Dr. Edgar Draper, Professor and Chair of Psychiatry, has announced his retirement at the end of the calendar year. Dr. Draper came to the University Medical Center in November, 1975 from the University of Michigan Medical Center, Ann Arbor, Michigan. A search committee chaired by Dr. John Morrison, Professor of Obstetrics and Gynecology, is in the process of interviewing candidates for a new chair. Dr. Draper will remain on the teaching faculty and the medical staff of University Hospital.

Eighteen of the 103 students in the School of Dentistry gave presentations at the American Dental Association's International Research Conference in Boston - the largest percentage participation of any dental school in the country.

### Hospital Director's Report - Mr. Frederick Woodrell

Plans are underway to provide two newly reorganized neurology services. First, an early intervention stroke service will focus on immediate diagnosis and aggressive treatment of stroke victims. This is a collaborative service involving neurologists, neurosurgeons, and radiologists.

Additionally, a seizure disorder service will focus on comprehensive monitoring both clinically and visually of epileptic patients who previously have been unresponsive to routine treatment. From this monitoring and neurologic testing a plan of therapy will be developed which may include medication or brain surgery to alleviate the particular cause of seizures.

As part of emergency preparedness planning, a disaster drill was held at the University of Mississippi Medical Center on May 6, 1992. The mock drill involved an airplane crash at Thompson Field with approximately 67 victims brought to the University of Mississippi Medical Center and Mississippi Methodist Rehabilitation Center. At the conclusion of the drill, an overall review of emergency preparedness of the region was conducted and found to be satisfactory.

The Joint Commission on Accreditation of Hospitals is a voluntary accrediting agency which accredits most hospitals. Its accreditation allows continued participation in the Medicare and Medicaid programs as well as continued approval of the residency training programs. The University Hospital received a full three-year accreditation in 1990; and consequently, another survey is due in 1993. To prepare for this very thorough review, three consultants spent an entire week reviewing various aspects of hospital operation to assist in preparation for the actual survey.

### Chief of Staff's Report - Dr. Andrew Parent for Dr. Owen B. Evans

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Dr. Parent reported that monitoring and evaluation of the patient care indicators have been revised for the clinical departments of OB-GYN, Neurosurgery, Psychiatry, and Pediatrics.

With the new JCAHO requirements, emphasis has been changed to outcome versus process indicators. Plans have been modified to reflect these new requirements.

Infection control personnel are obtaining environmental cultures in various clinical areas to broaden assurance activities in compliance with policies for expanded patient and staff safety.

The medical staff is implementing a policy to limit formulary approval of certain drugs to specific services to best serve patient needs and remain within the constraints of the budget.

Hospital Director

**EXHIBIT 2**

Accreditation Standards and Rules and Regulations  
for Mississippi Programs of Nursing

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